



**COMPTON UNIFIED SCHOOL DISTRICT  
Warehouse Department Asset Section  
Equipment Disposal Request**

**Include all equipment/material items to be transferred regardless of bar-coding**

SITE LOCATION -			PICK-UP LOCATION -			ASSET USE		
DESCRIPTION	BARCODE#	SERIAL#	BLDG NAME	ROOM#	CONDITION	TRADE/APPRaisal VALUE	FUNDING	PURCHASE/DATE

Request Prepared By: \_\_\_\_\_

Title: \_\_\_\_\_

Department Head/ Principal Approved By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Reason for Removal of each item: \_\_\_\_\_

California Department of Education Use Only		
Approved by:	Title:	Date:

**I hereby certify that federal 34 CFR sections 80.32 and California Code of Regulation and Education Code equipment management regulations have been met and that the equipment listed is no longer used in the CTE programs and request its removal from LEA equipment inventory.**

<p><b>QUESTIONS OR CONCERNS CONTACT: The Central Warehouse Manager Michael Bush For Scheduling Pick-ups/Moves Extension 46589 Email <a href="mailto:mbush@compton.k12.ca.us">mbush@compton.k12.ca.us</a> Or fax (310) 635-1560</b></p>
--