APPLICANT REQUIREMENTS

Thank you for your interest in employment with the Compton Unified School District . To apply, you must submit your application **online** on the **District website** or at **www.Edjoin.org** and upload the required documents:

- Resume
- A letter of introduction (Cover Letter)
- 3 Current reference letters
- College transcripts which includes verification of degree
- CSET – Verification of successful completion
- CBEST – Verification of successful completion
- Out-of-state credentialed will have one year to complete this requirement
- Applicants with a life credential (who have not taught in the classroom within 39 months) will have one year from date of hire to complete this requirement.
- Credential copy
- CLAD OR BCLAD authorization or Limited English Proficient Credential or Certificate

NOTE: ONLY A COMPLETE APPLICATION PACKET WILL BE ACCEPTED.

Based upon a review of the application and supportive information, the most suitable applicants will advance to a preliminary interview. Preliminary interviews are conducted through the Division of Human Resources (or designee) and are scheduled in accordance with District needs. The interview will cover experience, education and general ability to perform the duties of the position. If you are selected for a preliminary interview, the Human Resources office will contact you to schedule an appointment. When openings occur, applicants who have completed a preliminary interview and have been highly rated will be referred to a school site principal to interview for a specific position. The principal makes the recommendation for selection to Human Resources. Applications are kept in an active file for one year. If you have questions, please contact Human Resources.