



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

**Notice and Call of Regular Meeting of the
Personnel Commission**

MINUTES

Friday, January 11, 2019

4:15 p.m.

AGENDA-REGULAR MEETING OF THE PERSONNEL COMMISSION

January 11, 2019 4:15 pm

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Christopher Calvin, Senior Director of Classified Personnel Services, at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on the agenda will be made available for the public inspection in the **Personnel Commission Office located at 501 S. Santa Fe Ave, Suite #150, Compton CA, 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission's website at: www.compton.k12.ca.us

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Meeting was called to order at 4:20 pm.

2. Roll Call

PRESENT

Angela Burrell, <i>Chairperson</i>	X
Ieesha Hayward, <i>Vice Chairperson</i>	X
Gregory Pitts, <i>Member</i>	X
Christopher Calvin, <i>Secretary</i>	X

3. Pledge of Allegiance

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Public Comments

Ebony Hamilton-I am here because I need a little bit of clarification. I applied for the Purchasing Analyst position. I got an email stating that I didn't meet the minimum qualifications. After a lot of back and forth trying to figure out why, I received an email on Monday saying it was because I did not have a Bachelor's degree. Before I filled out the application I read the minimum qualifications and it was kind of ambiguous. It didn't really say yay or nay that I had to have it. So I went ahead and filled it out. I also looked at other positions and I chose the Sr. Data Technician minimum qualifications and it reads totally different. I actually printed them out so can see them side by side. It does not directly say that you have to have a degree unlike the description of the Sr. Data Technician. It starts out with any combination etc. and then the last thing it says is "Additional qualifying experience in inventory control or purchasing may be substituted on a year-for-year basis for up to two years of the required education." That leaves me to wonder if I already have an AA and 3 years in purchasing, if you only count two does that make up for the experience? It's just not clear. If you look at the Sr. Data Technician it just straight out says education which to me means that you have to at least have this and you have to have this. I copied and pasted it exactly from the job description on the website.

Mr. Calvin-Since this is a personal matter for you what we can do is meet on Monday morning and I can go over everything for you. Then I will report to the commissioners in an open forum and you can be here too to make sure you are satisfied with that. Again we can meet on Monday morning and I think you will be satisfied.

Ebony Hamilton-Okay. There is another thing that might be going on. My title has never really matched what my job was. I came from the Adult School, as Mr. Calvin said, so if you look at my title it's Administrative Technician which is very broad and you can transfer me anywhere. While Mr. Calvin was there I got transferred to Purchasing, a lateral transfer, as an Administrative Tech as a Buyer. I am still an Administrative Tech but I have been working as a buyer for three years. So if you look at what happened it seems to me that someone in a higher position with a generic title was transferred to a buyer position and now I am trying to apply for something that's in between but I am not qualified for it.

Mr. Calvin- I personally screened these so that is not the case as to why it did not work out. Since this is a personal matter for you, if you don't mind, on Monday morning we will clean it all up. We will make sure you're feeling good. Once again I will report out and we will love for you to be here so you can also know that everything is reported correctly.

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4. MINUTES

1. Approval of Minutes - December 14, 2018

Moved	Seconded	Ayes	Nays	Absentation
Ms. Hayward	Ms. Burrell	2	0	

5. INFORMATION ITEM(S)

- ❖ Classified Actions Report December 19, 2018

Ms. Burrell-Question regarding the high number of separations in relation to the End of Assignments for ASES Program Leaders.

Mr. Calvin-Explained the high number of separations are because of the end of the ASES program. The district decided to contract out with and outside company.

6. PERSONNEL MATTERS

A. Classifications Advertised:		B. Continuous Filing Classifications Advertised:
<i>Electrician</i>	<i>Closes 01/07/2019</i>	<i>Assistant Athletic Coach (\$2,195.00 Stipend)</i>
<i>Family Engagement Assistant</i>	<i>Closes 01/14/2019</i>	<i>Athletic Coach (\$2,195.00 Stipend)</i>
<i>Heavy Equipment Mechanic</i>	<i>Closes 01/14/2019</i>	<i>Campus Security Assistant</i>
		<i>Campus Security Assistant-Substitute</i>
		<i>College Tutor</i>
		<i>Head Coach (\$2,475.00 Stipend)</i>
		<i>Instructional Assistant -Academic Readiness</i>
		<i>Instructional Assistant-Behavior Intervention</i>
		<i>Instructional Assistant-Special Education</i>
		<i>Instructional Assistant-Special Education Substitute</i>
		<i>Plant Worker Substitute</i>
		<i>School Police Detective</i>
		<i>School Police Officer</i>
		<i>School Police Officer-Lateral (Limited Term)</i>

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7. ACTION ITEM(S)

a. 18/19-44-TABLED FOR 02-01-2019

Approval of New Classification & Job Specifications for: *Early Childhood Education Data, Assessment & Family Intake Technician*

Summary: Creation of New Classification and Job Specification for: *Early Childhood Education Data Assessment, & Family Intake Technician*

Proposed Action: Motion to approve the creation of a New Classification and Job Specification for *Early Childhood Education Data, Assessment & Family Intake Technician*

Moved	Seconded	Ayes	Nays	Absentation

b. 18/19-45

Approval of Eligibility list(s) for *Instructional Assistant Healthcare/ CNA (Severe), for a (one year period pursuant to PC rule 50.100.1 (a)).*

Proposed Action: Motion to approve Eligibility List(s) for *Instructional Assistant Healthcare/CNA (Severe).*

<i>Number of Candidates</i>	<i>Classification</i>
<i>9</i>	<i>I. A. Healthcare/CNA (Severe) (Open Only)</i>

Moved	Seconded	Ayes	Nays	Absentation
<i>Mr. Pitts</i>	<i>Ms. Hayward</i>	<i>3</i>	<i>0</i>	

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c. 18/19-46

Approval of Eligibility list(s) for *Purchasing Analyst, for a (one year period pursuant to PC rule 50.100.1 (a)).*

Proposed Action: Motion to approve Eligibility List(s) for *Purchasing Analyst.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>1</i>	<i>Purchasing Analyst (Promotional)</i>
<i>4</i>	<i>Purchasing Analyst (Open)</i>

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Hayward	3	0	

Summary-18/19-46 Eligibility list has been approved but will be ratified at the next meeting if additional candidate is qualified.

d. 18/19-47

Approval of Eligibility list(s) for *Plumber, for a (one year period pursuant to PC rule 50.100.1 (a)).*

Proposed Action: Motion to approve Eligibility List(s) for *Plumber.*

<i>Number of Candidates</i>	<i>Classification</i>
<i>1</i>	<i>Plumber (Promotional)</i>
<i>6</i>	<i>Plumber (Open)</i>

Moved	Seconded	Ayes	Nays	Absentation
Mr. Pitts	Ms. Hayward	3	0	

8. ADJOURNMENT-Meeting was adjourned at 4:58 pm

Next scheduled Regular Meeting is February 1, 2019 commencing at 4:15 p.m., in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.