



Office of the Personnel Commission

501 South Santa Fe Avenue

Suite #150

Compton, CA 90221

Regular Meeting of the Personnel Commission

MINUTES

Thursday, November 7, 2013

5:00 p.m.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meetings, please contact Claudia Con, Personnel Analyst at (310) 639-4321, for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the ***Personnel Commission Office located at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221*** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

All persons wishing to speak on Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

A. OPEN SESSION

1. Meeting was called to order at 5:01 p.m.

2. Roll Call

Ms. Florence Adams-Vickers, ***Chairperson***

Present

✓

Mr. Jonathan B. Taylor, ***Vice Chairperson***

Present

✓

Ms. Janice Irving, ***Member***

Present

✓

Mr. Laurence Adams, ***Secretary***

Present

Excused

Claudia Con, Personnel Analyst, Acting Secretary

Present

✓

3. Pledge of Allegiance

PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Adriane Cleveland, SEIU President:

She had a concern about Nutrition Services Supervisors not being allowed to work on Saturdays to serve meals during Saturday School. She indicated that school site administrators are serving meals to the students.

She also has a concern with Ronald Ellis, Sr. Director of FMOT distributing a memo this morning assigning Gil Mathews as supervisor of the Paint Shop and Alvin Jenkins as supervisor of the Carpentry Shop. She indicated that he continues to change employee's duties without notifying the Personnel Commission. She added that she met with Mr. Adams this morning to address her concerns. She provided a copy of the memo to the Commissioners.

Commissioner Irving:

She requested Alejandro Alvarez to attend next meeting to address this issue.

Jacob Daniels:

Currently a Plant Manager I at Kennedy ES. He informed the commissioners that while he was off of a year on a work related injury, the District recruited for a Plant Manager II. He added that he was unfairly treated by the District since no one contacted or informed him about the recruitment. He feels the District should have made an effort to notify him while he was on a leave of absence.

He also informed the commissioners that prior to his leave of absence, he was a Plant Manager I at McKinley ES and Caldwell ES. However, after his return, he was informed that the position at Caldwell ES was upgraded to Plant Manager II. He requested an explanation about the upgrade and why he was not appointed as Plant Manager II since he worked that school site for years.

Commissioner Irving:

She stated to understand that although he was on a leave of absence, he was not fit to be invited to take the test if notified. She added that the District would be in violation if he would have been on any district premises while on a leave of absence. Since we currently do not have any vacancies or recruiting for Plant Manager II, she asked what he would want the Commissioners to do about his situation. She asked if he would like to be moved to another school site.

Jacob Daniels:

He answered no. He likes Kennedy ES. He would like to be notified if recruitment is open for Plant Manager II since he served in that capacity for years at Caldwell ES.

Chairperson Adams-Vickers:

She would like for Mr. Adams to meet with him to address his concerns. Claudia will be speaking to Mr. Adams about his concerns and contact Mr. Daniels to schedule a meeting.

4. Action Items

- a. 13/14-039 **Approval of Eligibility list(s) for Temporary Office Worker for a one year period pursuant to PC rule 50.100.1(a).**

Proposed Action: Motion to approve Eligibility list for Temporary Office Worker.

<i>Number of Candidates</i>	<i>Classification</i>
12	Temporary Office Worker (<i>Open</i>)

Moved: J.T.

Seconded: J.I.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

- b. 13/14-040 **Approval of Eligibility list(s) for Attendance Clerk for a one year period pursuant to PC rule 50.100.1(a).**

Proposed Action: Motion to approve Eligibility list for Attendance Clerk.

<i>Number of Candidates</i>	<i>Classification</i>
31	Attendance Clerk (<i>Open</i>)

Moved: J.T.

Seconded: J.I.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

- c. 13/14-041 **Approval of Eligibility list(s) for Health Assistant for a one year period pursuant to PC rule 50.100.1(a).**

Proposed Action: Motion to approve Eligibility list for Health Assistant.

<i>Number of Candidates</i>	<i>Classification</i>
23	Health Assistant (<i>Open</i>)

Moved: J.T.

Seconded: J.I.

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
2	0	0

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must complete the sign-in sheet on the table at the entrance of the meeting room. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

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This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commission’s adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

B. Convened into closed session at 6:15 p.m.

- 1. Performance Evaluation-Probationary Classified Management:** Senior Director of Classified Personnel (Pursuant to Government Code Section 54947)
2. Adjournment/Reconvene in Open Session and Report Out of Closed Session (Pursuant to Government Code Section 54947.1)

Reconvened out of closed session at 7:04 p.m.

**There was nothing to report out of closed session.*

5. ADJOURNMENT-Meeting adjourned at 7:10 p.m.

Moved: **J. T.** Seconded: **J. I.**

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>
3	0	

Next scheduled Regular Meeting is November 21, 2013 commencing at 5:00 p.m., in the Office of the Personnel Commission, at 501 S. Santa Fe Avenue, Suite #150, Compton, CA 90221.