



Compton Unified School District
Notice and Call of Special Meeting of the Personnel Commission

AGENDA

Office of the Personnel Commission

500 South Santa Fe Avenue
Compton, CA 90221

Thursday, May 5, 2011
4:30 p.m.

Agenda – Notice and Call of Special Meeting of the Personnel Commission
 May 5, 2011

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Commission meeting room, to access written documents being discussed at the Commission meeting, or to otherwise participate at Commission meets, please contact Terri Stallings, Administrative Secretary to the Sr. Director of Classified Personnel at (310) 639-4321, 55057 for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to the Commission meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Personnel Commission regarding an open session item on this agenda will be made available for public inspection in the **Personnel Commission Office located at 500 S. Santa Fe Avenue, Compton, CA 90221** during normal business hours of Monday through Friday, 8:00 a.m. to 5:00 p.m. In addition, such writings and documents are posted on the Personnel Commission’s website at: www.compton.k12.ca.us.

A. OPEN SESSION

1. Call to Order

2. Roll Call

Ms. Tara Bonner, *Chairperson*

Present

Ms. Janice Irving, *Vice Chairperson*

Present

Ms. Florence Adams, *Member*

Present

Ms. Barbara Banks, *Secretary*

Present

3. Pledge of Allegiance

PUBLIC COMMENTS ON AGENDA AND NON AGENDA ITEMS

All persons wishing to speak on Agenda and Non-Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

All persons who wish to speak during meetings of the Personnel Commission of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the Chairman of the Personnel Commission in terms of when and how long they may speak. Further, individuals are requested not to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Personnel Commission may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a Personnel Commission Meeting is also unlawful and may result in criminal prosecution.

4. Approval of Minutes for April 7, 2011.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

5. Approval of Minutes for April 14, 2011.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

6. Approval of Minutes for April 20, 2011.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

7. **INFORMATIONAL ITEMS**

- a. Requests for Transfer.

8. **ACTION ITEMS**

10/11-046 Approval of eligibility list(s) for a one-year period pursuant to PC Rule 50.100.1 (a).

Comment: After an examination, the names of successful competitors shall be arranged on a list in the order of examination score, plus additional points where applicable. The list shall be presented for approval of the Personnel Commission. Staff requests approval of eligibility lists for a one year period. Names of applicants who have successfully completed testing and recruitment requirements are placed on an eligibility list.

<i>Number of Candidates</i>	<i>Classification</i>
3	<i>Buyer (Open & Promotional)</i>

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

10/11-047 Approval of reclassification of *Executive Secretary to the Superintendent to Executive Assistant to the Superintendent and Board of Trustees.*
 or
 Approval of reclassification of *Executive Secretary to the Superintendent to Executive Assistant of the Superintendent and the Board of Trustees* having *Exempt* status.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

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10/11-048 Approval of *School Occupational Therapist* classification to be changed from a 12 month position to a 10 month position.

Comment: The School Occupational Therapist classification provides services to students with disabilities (SWD). These occupational therapy services, per their IEP (Individualized Educational Program) are only needed for a 10 month period. Pursuant to surveys conducted by the Personnel Commission, all other districts yielded salaries on a 10 month salary schedule.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

10/11-049 Approval of *provisional* appointment of Interim Director of Classified Personnel Services.

Comment: Provisional appointment of Interim Director of Classified Personnel Services to commence May 9, 2011. Position not to exceed 90 working days. Duties are commensurate with those applicable to Sr. Director, Classified Personnel Services.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

10/11-050 Approval of proposed Personnel Commission Budget for 2011/2012 FY.

Comment: In compliance with the **Los Angeles County Office of Education**, the Personnel Commission submits its annual proposed budget for review, comment and adoption for the 2011 – 2012 FY.

Moved: _____ Seconded: _____

<i>Ayes</i>	<i>Nays</i>	<i>Abstention</i>

PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

All persons wishing to speak on Closed Session items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to three (3) minutes per individual. If you wish to ask questions, please address them to the Chairperson and not to individual members of the Commission or to the staff.

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This section of the Personnel Commission agenda provides the opportunity for comments from members of the general public on the items which will be presented in Closed Session. If anyone from the general public has a comment on any of the items that will be discussed prior to the Commissions adjournment to Closed Session, he or she is invited at this time to step up and be heard. After all the comments have been received, the Commission will immediately adjourn to Closed Session for deliberation and action, if any. If the Commission takes action in Closed Session, the action will be reported out in Open Session when the Commission reconvenes before adjournment of this meeting.

B. CLOSED SESSION

1. Call to Order
2. Public Employee Discipline, Dismissal, Suspension, Release, Non-reelection, Non-reemployment, Leave, Resignation (Pursuant to Government Code Section 54957).
Public Employee Appointment: Interim Personnel Commission Director.
3. Adjournment/Reconvene in Open Session. Report Out of Closed Session (Pursuant to Government Code Section 54947.1).
4. **ADJOURNMENT**

Next regularly scheduled meeting is Thursday, June 2, 2011 commencing at 4:30 p.m., in the Office of the Personnel Commission, at 500 S. Santa Fe Avenue, Compton, CA 90221.