

COMPTON UNIFIED SCHOOL DISTRICT

Call and Notice of **BOARD STUDY SESSION**
of the
Board of Trustees

June 14, 2011

A G E N D A

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Front Lobby Reception Counter.

*Complete Board agendas and packets are available online at:
<http://www.compton.k12.ca.us>*

REVIEWING AND LISTENING TO THE BOARD MEETINGS:

Television: Regular Board meetings are broadcast by Time Warner Cable to subscribers within the City of Compton on CUSD TV Channel 26.

The Board of Trustees would like to acknowledge Time Warner Cable for their generosity in helping to televise CUSD Board of Trustee meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all CUSD Board of Trustees meetings.

Location: Education Service Center Board Room
501 South Santa Fe Avenue
Compton, CA 90221

For those requiring special assistance to access the Board meeting room, to access written documents being considered at the Board meeting, or to otherwise participate at Board meetings, please contact Bernetta Major-Thomas, Executive Secretary to the Board of Trustees at (310) 639-4321, ext. 46521 for assistance. Notification of at least forty-eight (48) hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Time: The **Board of Trustees' Open Session meeting will begin at approximately 6:30 p.m.** The Board will convene at 5:00 p.m. in the Education Service Center Board Room to receive comments from anyone wishing to address the Board regarding closed session items (see Exhibit B). The Board will then adjourn to closed session in Room 109 and reconvene in open session to address the regular agenda at approximately 6:30 p.m.

COMPTON UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES
NORMS & PROTOCOLS FOR GOOD GOVERNANCE

SHARED GOALS

- **Maximum academic achievement for all students**
- **Safe and orderly environment for all students and employees**
- **Efficient and effective support operations for all students, families, teachers and administrators**
- **Efficient and equitable distribution of resources to address the needs of all students, to the maximum extent feasible**
- **Improved public confidence and strong parent/community engagement.**

CORE BELIEFS

- **We will maximize academic achievement of all students**
- **We want a safe and orderly environment for all students and employees**
- **We want efficient and effective support of operations for all students, families, teachers and administrators**
- **We want efficient and equitable distribution of resources to address the needs of all students, to the maximum extent feasible**
- **We want public confidence and strong parent/community engagement**

CODE OF CONDUCT & PROTOCOLS

- **Our first and greatest concern is the educational welfare of all students in the city of Compton**
- **Our second concern is our fiduciary responsibility to our constituents and the tax payers of the City of Compton, making our role that of a policy maker not an administrator.**
- **Abide by the California School Boards Association Code of Conduct, as adopted and State Ethics code.**
- **Superintendent should consider input from the Board on District related matters.**
- **Respect staff and Board Members**
- **Prepare ourselves for all meetings so our comments and questions are clear, concise, and allow timely conversation.**
- **Listen carefully and with courtesy to other members' comments, respond only when appropriate.**
- **We shall recognize that a Board Member has no legal authority as an individual and that decisions can be made only by a majority vote at a Board meeting.**
- **Board Members should respect and support the majority decision of the Board.**
- **We shall abide by majority decisions of the Board while retaining the right to seek changes in such decisions through ethical and constructive channels.**
- **We shall take no private action that may compromise the Board or administration and shall respect the confidentiality of privileged information.**
- **Board members shall recognize that the Superintendent has administrative authority in accordance with school board policy and state law, and that Superintendent shall take into account any Board input prior to acting on personnel matters.**
- **Complaints and problems from parents, community members or employees should be discussed with the Superintendent to seek positive solutions before airing matters publicly.**

COMPTON UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES
DECLARATION OF BELIEFS AND VISIONS

Acknowledging the long existing need to improve student achievement in the Compton Unified School District, and the current Program Improvement status of the district; the Board of Trustees establishes the following mission statement, state of the district declaration, core beliefs, and expectations for accountability:

To improve the performance of Compton students significantly, the trustees of the Compton Unified School District (CUSD) commit to an essential restructuring and reform of the district.

We acknowledge the effective work of thousands of talented, dedicated teachers, administrators, and other educators. We believe, however, that the district's performance can and must be improved.

We realize also that the serious urban problems that characterize most of America's largest cities also exist in Compton and spill into the schools. We realize that CUSD is a district comprised of diverse groups. We also know that even our best schools are not performing at world-class levels. We realize that CUSD students represent great diversity in terms of culture, ethnicity, language, and economic status. We believe that this rich cultural diversity requires flexibility and focused attention on the individual needs of students to achieve improved learning.

We make the following declaration relative to our current state:

- 1. *The overall achievement level of our students must be improved***
- 2. *The dropout rate is unacceptably high***
- 3. *The district and its schools are overly regulated by compliance issues***
- 4. *School safety must be improved***
- 5. *We must develop family-friends schools, focused on increasing engagement of parents.***
- 6. *The District is not responsive to the fundamental needs of our Community.***

We, the Board of Education, hold the following beliefs:

- 1. *We believe all children will learn at higher levels.***
The Compton Unified School District has the responsibility to provide the quality of education and a safe environment that allows every child to learn at higher levels. The capacity to learn is not determined or limited by race, family income, native language, gender or area of residence.
- 2. *We believe all children will reach their learning potential and that the achievement gap can be eliminated.***
The Compton Unified School District must provide equal access to quality education regardless of race, family income, gender, native language, special needs or area of residence. Providing equal access to high quality education for every child may require the investment of unequal resources to ensure an equitable outcome.
- 3. *We believe schools have an enormous impact on children's lives.***
To improve educational outcomes for all students, a highly qualified and effective teacher must be in every classroom, and every school must have a highly qualified and effective principal who is an instructional leader. Improving the educational outcomes for our students will require support from all segments of our community including parents, caregivers, businesses, elected and appointed officials, civic and faith-based organizations, along with the District's leaders, staff and students. Parents and caregivers are responsible for sending their children to school ready to learn, but the School District is responsible for educating all children regardless of family support or involvement. Children have an obligation to come to school ready to learn, but the District cannot abandon those who do not and must ensure that these students learn as well.
- 4. *We believe the Compton Unified School District will become a high performing organization.***
Sustainable reforms are possible only if parents have meaningful choices. The Compton Unified School District must develop effective partnerships with parents and caregivers - based upon trust and respect - that engage the District and the parents/caregiver in a plan of action to promote the "best interest" of the child.

All District activities will be measured by their ability to increase the academic achievement of students across the District in the most efficient and effective manner.

The District will launch, continue or expand only those efforts proven to raise student achievement here or demonstrated elsewhere. There are no "sacred cows."

To be sustainable, any reform must conform to realistic, strategic and financial plans.

COMPTON UNIFIED SCHOOL DISTRICT
DECLARATION OF BELIEFS AND VISIONS (cont.)

5. We believe that all children *shall* be educated in a safe and orderly environment.

In order to maintain such an environment in all schools of the District, high standards with regard to dress, behavior and attendance will be promulgated and enforced in all schools. In addition, violations of the established code of student conduct in the areas of drugs, weapon, and assaults on students or staff will result in severe consequences.

Success on this area is our only option, and we, as leaders of the school system, declare that safe schools, along with improved student achievement are our highest priorities.

The time has come for dramatic restructuring and reform. A new educational structure is required that:

1. *Is built on the relationship between the teacher and the student;*
2. *Features shared decision-making, and decentralized as academic progress is made and where it continues to flourish;*
3. *Is focused on performance, not compliance;*
4. *Requires a common core of academic subjects for all students;*
5. *Allows for the uniqueness of each school community*

As a Board, we have developed the following outline of our vision for an improved CUSD:

CUSD ACCOUNTABILITY: Effectiveness requires accountability at all levels of the organization (certificated and classified). We believe that our schools must be held accountable for student performance, and central office must be held accountable for direction, support and overall improved student achievement within the district. We believe that principal and teacher input is central and must be evidenced in all major decisions. We further believe that the best interest of our students must be at the center of all decisions, and that principals must be the leaders of that decision making-process. We further acknowledge that:

- ❖ The Board of Trustees must provide guidance and support to local schools by establishing clear goals, high standards, and effective systems of evaluation, while at the same time giving schools the opportunity to develop and implement methods that best achieve those goals as evidenced by student performance.
- ❖ The central office must become an enabler with a powerful focus on achievement especially in low performing schools. Its role must be training, consulting, providing resources, and evaluating. Evaluation is based in improved student achievement and professional growth.
- ❖ Schools must be responsive to their communities, providing parents and members of the community (and where appropriate, students) with formal, structured input into decision-making.
- ❖ Schools must bring a sense of urgency to using tools that result in improved achievement, using the California Standards as their goal.
- ❖ Schools will:
 - Be led by a strong and effective principal
Outstanding leadership will be the norm and not evidenced in only a few of our schools.
 - Function as teams
 - Collaboratively develop a vision for improved student achievement and a plan to achieve that vision
 - Establish a plan of accountability for all employees

Order of Business

A. OPENING

A.1 *CALL TO ORDER*

**Ms. Satra Zurita
Board President**

A.2 *ROLL CALL*

Micah Ali	()
Fred Easter	()
Margie Garrett	()
Emma Sharif	()
Marjorie Shipp	()
Mae Thomas	()
Satra Zurita	()
Karen E. Frison	()
Donnie King	()
<i>Student Board Member</i>	()

A.3 *PLEDGE OF ALLEGIANCE*

A.4 *INVOCATION*

A.5 *PUBLIC COMMENTS - CLOSED SESSION ITEMS*

**A.6 *HEAR SPECIFIC CHARGES AGAINST EMPLOYEE(S) IF
EMPLOYEE(S) REQUESTS THAT CHARGES BE HEARD IN
OPEN SESSION***

10/11-129a B. CLOSED SESSION

- **PUBLIC EMPLOYEE APPOINTMENTS**
(Pursuant to Government Code Section 54957)
 - Acting Superintendent
 - Associate Superintendent
 - Superintendent
 - Administrator
 - Director
 - Interim SELPA Director
 - Deputy Superintendent
 - Assistant Superintendent
 - Interim Assistant Superintendent
 - Senior Director
 - Interim Principal
 - Interim Senior Director

- **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/SUSPENSION/RELEASE/
NONRELECTION/NONREEMPLOYMENT/LEAVE/RESIGNATION/
REINSTATEMENT**
(Pursuant to Government Code Section 54957)

- **CONFERENCE WITH LEGAL COUNSEL - (Existing Litigation)**
(Pursuant to Government Code Section 54956.9(a))
 - USD CV-06-4717 AHM; USCA Case No. 07-55751; LASC Case No. BC454226;
OAH Case No. 2010080809
 - Compton Unified School District v. Redevelopment Agency of the City of Compton (LASC Case No.
BC 449037)
 - (Case names unspecified: Disclosure would jeopardize existing settlement negotiations)
 - USSC Case No. 10-886
 - Claim No. 10-87887

- **CONFERENCE WITH LEGAL COUNSEL - (Anticipated Litigation)**
(Initiation of litigation pursuant to Government Code Section 54956.9(c))
 - 4 Potential Cases
 - 6 Potential Defendants

(Significant exposure to litigation pursuant to Government Code Section 54956.9(b))

 - 2 Potential Cases
 - Claims for Out-of-Class Pay
 - Claim for Reinstatement

- **STUDENT EXPULSION**
 - None Scheduled

(CONTINUED ON NEXT PAGE)

10/11-129a B. **CLOSED SESSION**

(CONTINUED)

● **CONFERENCE WITH LABOR NEGOTIATORS**

(Pursuant to Government Code Section 54957.6)

Agency Designated Representatives:

Mr. Barrett K. Green
Alejandro Flores

Employee Organizations:

California School Employees Association
American Federation of Teachers
Police Officers' Association
Service Employees International Union
Compton Education Association

Agency Designated Representatives:

Mr. Barrett K. Green
Alejandro Flores

Unrepresented Employee(s):

Certificated/Classified Management
Nonrepresented Classified
Deputy Superintendent
Associate Superintendents
Acting Superintendent
Chief Facilities Officer
Superintendent
Assistant Superintendent

● **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

(Pursuant to Government Code Section 54957)

- Acting Superintendent

- Principals

- Superintendent

- Assistant Principals

- Associate Superintendent

- Senior Directors

- Assistant Superintendent

- Directors

● **PUBLIC EMPLOYEE COMPLAINTS**

10/11-129b B. **OPEN SESSION**

● **Report Out of Closed Session**

(Pursuant to Govt. Code Section 54957.1)

C. COMMUNICATIONS

C.1 STUDENT PERFORMANCES

- Mayo Elementary Kindergarten Students - Song & Dance from their "Kinder by the Sea" promotion assembly entitled "Hukai Lau"

C.2 RECOGNITION

- 1) 2011 Teacher of the Year Award – Dr. Abimbola Williams-Ajala, Associate Superintendent, Elementary Education*
- 2) The Honorable Judge Kelvin D. Filer and The Honorable Judge Ronald V. Skyers, Superior Court Judges who participated in the Compton Superior Court Judges Collaboration Program – Dr. Donald Evans, Associate Superintendent, Secondary Education*

C.3 SUPERINTENDENT'S REPORT

- Proposed Plan for School-Wide Improvement – McKinley Elementary School

C.4 INFORMATION ITEM

- 1) 2011/2012 Proposed Board Meeting Dates*
- 2) PTA Update*

D. SPECIAL SESSION

D.1 Public Hearing

- None Scheduled

E. PUBLIC COMMENTS - AGENDA & NON AGENDA ITEMS

(Education Code 35145.5; Government Code 54950 et seq.)

All persons wishing to speak on Agenda & Non-Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to 3 minutes per individual.

All persons who wish to speak during meetings of the Board of Trustees of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the President of the Board in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Board President may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a school board meeting is also unlawful and may result in criminal prosecution. (See Education Code Section 32210; Penal Code Sections 403, 415, and 416).

Members of the Board of Trustees, staff and community who participate in Board meetings are requested to discuss only matters directly related to District business and, thus, to focus their statements on the general subject matter of the issues.

Any criticism, comment, evaluation or observation regarding staff, including members of this administration, should be addressed exclusively in Closed Session. Anyone who makes defamatory remarks or makes personal attacks does so without the knowledge, authority, or approval of the District's Board of Trustees as a whole, the Administration, or the Superintendent.

If you wish to ask questions, please address them to the President and not to individual members of the Board of Trustees or to the staff. The Board and employees will listen to your questions and concerns, and the superintendent will direct follow-up as appropriate. Public comment is not intended for dialogue with Board Members or the superintendent. No disrespect is intended as this is a matter of protocol only.

F. COMMENTS OF THE STUDENT BOARD MEMBER

G. UNFINISHED BUSINESS
- None scheduled

H. DISCUSSION ITEMS

Presentation 2011/2012 Proposed Budget (*First Submission*)
(*Business and Administrative Services*)

Comment: In compliance with the provisions of Education Code (EC) 42126, the District's governing Board is required to adopt a budget and file with the County Superintendent. This "first submission" of the budget is provided for the Board's review prior to their approval by July 1, 2011.

Recommendation: No action required.

Dates: Fiscal Year 2011/2012

Fiscal Impact: *None*

I. ACTION ITEMS (Non-Consent)

10/11-130 Applications to Attend Professional Conferences/School Business Meetings

10/11-131 Agreement for Legal Services - WilmerHale

Comment: WilmerHale will assist the District in coordinating a meeting with the Solicitor General regarding a pending U. S. Supreme Court case, and will facilitate presentation of the District's position.

Recommendation: Approval of an agreement for legal services with WilmerHale.

Dates: July 1, 2011 to June 30, 2012

Fiscal Impact: *General Fund Budget, in the amount of \$20,000.*

J. BUSINESS/CONSENT ITEMS (Routine Matters)

Consent Items are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

**10/11-1183 Ratification – Travel – Scripps Birch Aquarium, La Jolla, CA
*(Compton High School)***

Comment: Compton High School students will learn about current oceanography research and possible careers in the field of oceanography. This co-curricular field trip will reinforce California science standards as students participate in a variety of hands-on “Discovery Labs”.

Recommendation: Approval for 170 biology students and 10 staff members to travel to La Jolla, California to visit the Scripps Birch Aquarium.

Date: June 2, 2011

Fiscal Impact: *EIA-SCE Budget, in the \$2,700 (cost for transportation).
(Admission is free and meals will be provided by Compton High School’s cafeteria staff).*

**10/11-1186 Travel – NASA Glenn Research Center – Cleveland, Ohio
*(Kennedy, Caldwell and Bunche Elementary Schools)***

Comment: The California State University Long Beach’s Women-in-Engineering Outreach Program has given an opportunity to fifteen (15) 5th grade female students from Kennedy, Caldwell and Bunche Elementary Schools to visit the NASA Glenn Research center in Cleveland, Ohio for an education forum, hands-on activities and a tour of the Center. Forum activities will include: NASA content-based educational activities, role models, exposure to the excitement of the space program and the research behind it. The NASA Learning Experience (NLE) Program is about building self-efficacy to awaken latent talent. Through this experience, girls will gain the confidence they need to become engineers and future leaders.

Recommendation: Approval for fifteen (15) 5th grade female students from Kennedy, Caldwell and Bunche Elementary Schools and four (4) adult chaperones to travel to Cleveland, Ohio to visit the NASA Glenn Research Center.

Dates: July 18-21, 2011

Fiscal Impact: *No Cost to the District. (All expenses including meals, lodging and other travel amenities, i.e. cameras, backpacks, school supplies, etc., are funded by a NASA MUREP Grant).*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Items are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

**10/11-1189 Standard Agreement and Resolution No. 10/11-39 with the State of California
(E) Department of Rehabilitation
(Special Needs Department)**

Comment: The Compton Unified School District has contracted with the State Department of Rehabilitation (DOR) for more than 15 years. This co-op contract forms the Transition Partnership Program, which is in place to provide vocational related services and on-the-job training for eleventh and twelfth grade students with disabilities. Currently, the District is in the last year of a three year contract. In an effort to provide uninterrupted vocational services for students with disabilities who are also clients of the Department of Rehabilitation, the State of California has offered to renew the contract with Compton Unified School District for Fiscal Year 2011/2012 – 2013/2014.

Recommendation: Approval of Standard Agreement and Resolution with the State of California Department of Rehabilitation.

Dates: July 1, 2011 to June 30, 2014

Fiscal Impact: *Income to the District in the amount of \$268,563, over a three year period, with up to an additional \$496,053 to be reimbursed by the State Department of Rehabilitation for certified expenditures.*

**10/11-2034 2011/2012 Instructional Calendar
(E) (Human Resources)**

Comment: The proposed 2011/2012 Instructional Calendar meets EC Section 46200 in accordance with state law, with the first instructional day on Monday, August 29, 2011 and the last day on Friday, June 8, 2012. The four (4) pre-service days, August 23, 24, 25, 26 are scheduled pursuant to EC Section 44579.3. Staff development days may not be included in the regular school year as instructional days. This calendar is built around a two week, 10-day, Winter Recess (December 19, 2011 through January 2, 2012) and one week, 5-day, Spring Recess (April 2, 2012 through April 6, 2012).

Recommendation: Approval.

Dates: 2011/2012 Fiscal Year

Fiscal Impact: *No Cost to the District.*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Items are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

**10/11-4063 Payment of Invoices – Leo’s A-C Inc., Necessary Repairs
*(Tibby & Lincoln Elementary Schools, Compton High School & the Food Warehouse)***

Comment: Leo’s A-C Inc. performed needed repairs at Tibby & Lincoln Elementary Schools, Compton High School & the Food Warehouse. Staff has confirmed that the vendor has completed the work; however, the vendor has not been paid.

Recommendation: Approval to pay past due invoices from Leo’s A-C Inc. for completed work at Tibby & Lincoln Elementary Schools, Compton High School and the Food Warehouse.

Dates: Fiscal Year 2010/2011

Fiscal Impact: *General Fund Budget in the amount of \$71,900.*

**10/11-4064 Change Order No. 1 – Item No. 10/11-4034 Best Contracting, Inc. (Bid No. 10022)
*(Centennial High School Administrating Building and Bunche Middle School Building “G”)***

Comment: Best Contracting, Inc. was contracted for roof repairs at Centennial High and Bunche Middle Schools. There is a need for additional roofing work, including the removal and replacement of deteriorated wood sheathing which was not included in the initial scope of work. The additional work will require an increase of the contracted amount.

Recommendation: Approval to accept Change Order No. 1 submitted by Best Contracting, Inc. for additional roofing work as indicated above.

Dates: June 14, 2011 to June 30, 2012

Fiscal Impact: *Special Reserve Fund, in the additional amount \$3,853 to be paid as follows:*

<i>Centennial High School Administration Building</i>	<i>\$1,263</i>
<i>Bunche Middle School Building “G”</i>	<i>\$2,590</i>

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Items are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

**10/11-4067 Change Order No. 1 – Item No. 10/11-4040 (01/25/11) Best Contracting, Inc. (Bid No. 10022)
(Roosevelt Elementary School Administrating Building)**

Comment: Best Contracting, Inc. was contracted for re-roofing and coating repairs at Roosevelt Elementary School’s Administrative Building. There is a need for additional roofing work, including the removal and replacement of 1’ x 6’ wood decking and eight (8) drain rings. The additional work will require an increase of the contracted amount.

Recommendation: Approval to accept Change Order No. 1 submitted by Best Contracting, Inc. for additional roofing work.

Dates: June 14, 2011 to June 30, 2012

Fiscal Impact: *Special Reserve Fund, in the additional amount \$4,123.*

**10/11-4081 Payment of Invoices – Crockett Electric Company (Past Due Invoices)
(Facilities)**

Comment: Crockett Electric Co. conducted repair work prior to Board approval to avoid health and safety issues at various District sites to prevent the District from being cited pursuant to the Williams Settlement Act, by CAL OSHA and by ACLU for non-compliance. Legal Counsel conducted a forensic audit of all invoices received (totaling \$262,296). Legal Counsel’s findings revealed that some of the invoices were overcharged by \$22,570; and the total amount due to Crockett Electric Co. was \$239,726. A payment of \$80,285 was made to the vendor, leaving a balance now due \$159,441.

Recommendation: Approval to pay Crockett Electric Company in the amount of \$239,726.

Dates: August 1, 2009 to December 30, 2010

Fiscal Impact: *Deferred Maintenance Budget, in the amount of \$239,726 (including the \$80,285 previously paid).*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Items are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

**10/11-4082 Payment of Invoices – Construction Services Co.
(Facilities)**

Comment: Construction Services Co. conducted repair work prior to Board approval to avoid health and safety issues at various District sites to prevent the District from being cited pursuant to the Williams Settlement Act, by CAL OSHA and by ACLU for non-compliance. Legal Counsel conducted a forensic audit of all invoices received (totaling \$370,804) and determined that some of the invoices were duplicates and some were overcharges. As a result of legal counsel's findings, the total amount due to Construction Services was reduced to \$325,116. A payment of \$72,552 was made to the vendor, leaving a balance due of \$252,564.

Recommendation: Approval to pay Construction Services in the amount of \$325,116.

Dates: January 1, 2009 to September 20, 2009

Fiscal Impact: *Deferred Maintenance Budget, in the amount of \$325,116 (including the \$72,552 previously paid).*

**10/11-4084 Amendment to Item No. 07/08-4040 (8/21/07) – Durham School Services – Home-to-School Student Transportation
(Transportation Department)**

Comment: In August 2007, the Board approved a four-year contract with Durham School Services to provide transportation services. This school year, bus routes were added due two major components: an unanticipated number of parents who exercised their right under the No Child Left Behind Act (NCLB) which requires the District to provide transportation to various approved sites and the need to accommodate for special education transportation due to the Individual Education Program (IEP) requirements. In order cover for services through the end of the fiscal year, there is a need to increase the contract amount.

Recommendation: Approval of amendment to increase the contract amount for Durham School Services to cover for transportation services through June 30, 2011.

Dates: June 14, 2011 to June 30, 2011

Fiscal Impact: *Transportation - Home to School Budget, in the additional amount of \$230,000.*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Items are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

**10/11-4086 Award of Contract – Durham School Services (Bid No. 100038)
(Transportation Department)**

Comment: A pre-bidders conference was held on April 7, 2011. Durham School Services offered the lowest bid to provide student transportation services.

Recommendation: Approval to award contract to Durham School Services for fiscal year 2011/2012.

Dates: July 1, 2011 to June 30, 2012

Fiscal Impact: *Home to School/Fieldtrips Budget, in the amount of \$2,576,207.*

**10/11-4087 Award of Contract – Falcon Fuel, Inc. (Bid No. 100040)
(Transportation Department)**

Comment: Falcon Fuel, Inc. will provide fuel for District vehicles.

Recommendation: Approval to award contract to Falcon Fuel, Inc.

Dates: July 1, 2011 to June 30, 2012

Fiscal Impact: *General Fund Budget, in the amount of \$300,000.*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Items are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

**10/11-4088 Award of Multiple Contracts for Pupil Transportation (Fieldtrips - Academic & Athletics)
(Transportation Department)**

Comment: Durham Transportation Services is the District's primary carrier for fieldtrips. Approximately 2500 fieldstrips will be scheduled during the 2011/2012 school year. To ensure that there is adequate transportation for field trips, several transportation vendors must be obtained and utilized as necessary, and to cover overflows, when needed.

Recommendation: Approval of transportation contracts with the following companies for pupil transportation (Academic and Athletics):

- | | |
|---------------------|-------------------------|
| a) Angels in Flight | b) Atlantic Express |
| c) Durham Express | d) First Student |
| e) Town Ride | f) A & D Transportation |

Dates: July 1, 2011 to June 30, 2012

Fiscal Impact: Home to School/Fieldtrips Budget, not to exceed \$709,845.

**10/11-5099 Service Agreement – Eagle Software – Aeries Browser Interface (ABI)
(Information Technology Department)**

Comment: ABI is a feature included with the AERIES Student Information System package, designed to allow teachers to post attendance, grades, progress reports or assignments through their web browser. ABI will also allow teachers, parents, counselors and administrators access to their students' information from anywhere in the world.

Recommendation: Approval to acquire services by Eagle Software to train staff on use of AERIES Browser Interface.

Dates: June 20-30, 2011

Fiscal Impact: General Fund Budget, not to exceed \$10,400.

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Items are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

**10/11-5100 Ratification – Consultant Agreement – Hancock, Gonos & Park, Inc.
(Business and Administrative Services)**

Comment: As a result of audits performed by the Office of Public School construction (OPSC), the OPSC is requesting that the District make repayments to the State in the approximate amount of \$4.2 million due to an over apportionment for modernization projects. In order to resolve this matter, the services of Hancock, Gonos & Park, Inc. were acquired to assist the District in reversing the OPSC claim.

Recommendation: Approval of the contract with Hancock, Gonos & Park, Inc. for consultant services pertaining to School Facility Program (SFP) modernization issues.

Dates: July 1, 2010 to June 30, 2011

Fiscal Impact: *Emergency Repair Program Fund in the amount of \$15,000.*

**10/11-5101 Year-End Appropriation Transfers
(Business and Administrative Services)**

Comment: In accordance with the provisions of Education Code 42601 this authorizes the Los Angeles County Office of Education to make appropriate transfers at the close of the 2010/2011 school year in order that the obligations incurred by the District can be paid.

Recommendation: Approval to authorize the County Superintendent of Schools to perform the transfers necessary between funds so that payment of obligations incurred can be paid at the close of the school year.

Dates: Fiscal Year 2010/2011

Fiscal Impact: *No Cost to the District.*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Items are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

**10/11-5102 Resolution No. 10/11-17 Temporary Inter-Fund Cash Borrowing
(E) (Business and Administrative Services)**

Comment: California Education Code Section 42603 states that a “governing Board...may direct that money held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds...Amounts transferred shall be repaid either in the same fiscal year or in the following fiscal year if the transfer takes place within the final 120 calendar days of the fiscal year”.

Recommendation: Adoption of Resolution.

Dates: Fiscal Year 2010/2011

Fiscal Impact: General Fund Budget, not to exceed \$3,000,000.

**10/11-5103 Cash Transfer from Self Insurance Fund 67 to General Fund 01
(Business and Administrative Services)**

Comment: As a result of the District’s history of deficit spending coupled with the state’s cash deferrals, there is a potential cash shortage in the District’s General Fund 01. In order to close the books for fiscal year 2010/2011, and allow for the District to meet its financial obligations, it is necessary to transfer cash from the Self Insurance Fund 67 to the General Fund.

Recommendation: Approval to transfer cash from the Self Insurance Fund 67 to the General Fund 01.

Dates: Fiscal Year 2010/2011

Fiscal Impact: Self Insurance Fund 67 in the amount of \$15,000,000.

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Items are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

**10/11-5104 Removal of Surplus Items Stored at Warehouse
(Business and Administrative Services)**

Comment: The Board of Trustees has the authority under Sections 17545-17555 of the Education Code to sell, auction, donate or otherwise dispose of District equipment or materials that are unusable, obsolete or no longer needed for District use.

Recommendation: Approval to remove/dispose of surplus items stored in the Warehouse.

Dates: Fiscal Year 2010/2011

Fiscal Impact: *No Cost to the District.*

K. COMMENTS OF THE BOARD OF TRUSTEES AND SUPERINTENDENT

**L. THE NEXT SCHEDULED BOARD STUDY SESSION
Education Service Center Board Room – July 12, 2011**

10/11-9028 ADJOURNMENT

The meeting will adjourn at 10:30 p.m. The meeting may be extended by a majority vote of the Board of Trustees.

Approved:

*Karen E. Frison
Interim Superintendent*