

COMPTON UNIFIED SCHOOL DISTRICT

Call and Notice of REGULAR MEETING
of the
Board of Trustees

November 24, 2009

A G E N D A

BOARD AGENDA PACKETS AND INFORMATION:

Complete Board meeting packets are available for review at the Front Lobby Reception Counter.

*Complete Board agendas and packets are available online at:
<http://www.compton.k12.ca.us>*

REVIEWING AND LISTENING TO THE BOARD MEETINGS:

Television: Regular Board meetings are broadcast by Time Warner Cable to subscribers within the City of Compton on CUSD TV Channel 26.

The Board of Trustees would like to acknowledge Time Warner Cable for their generosity in helping to televise CUSD Board of Trustee meetings.

ATTENDING BOARD MEETINGS:

The public is warmly invited to attend and participate in all CUSD Board of Trustees meetings.

Location: Education Service Center Board Room
501 South Santa Fe Avenue
Compton, CA 90221

Time: The **Board of Trustees' Open Session meeting will begin at 6:30 p.m.** The Board will convene at 5:00 p.m. in the Education Service Center Board Room to receive comments from anyone wishing to address the Board regarding closed session items (see Exhibit B). The Board will then adjourn to closed session in Room 109 and reconvene in open session to address the regular agenda at 6:30 p.m.

COMPTON UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES **NORMS & PROTOCOLS FOR GOOD GOVERNANCE**

SHARED GOALS

- **Maximum academic achievement for all students**
- **Safe and orderly environment for all students and employees**
- **Efficient and effective support operations for all students, families, teachers and administrators**
- **Efficient and equitable distribution of resources to address the needs of all students, to the maximum extent feasible**
- **Improved public confidence and strong parent/community engagement.**

CORE BELIEFS

- **We will maximize academic achievement of all students**
- **We want a safe and orderly environment for all students and employees**
- **We want efficient and effective support of operations for all students, families, teachers and administrators**
- **We want efficient and equitable distribution of resources to address the needs of all students, to the maximum extent feasible**
- **We want public confidence and strong parent/community engagement**

CODE OF CONDUCT & PROTOCOLS

- **Our first and greatest concern is the educational welfare of all students in the city of Compton**
- **Our second concern is our fiduciary responsibility to our constituents and the tax payers of the City of Compton, making our role that of a policy maker not an administrator.**
- **Abide by the California School Boards Association Code of Conduct, as adopted and State Ethics code.**
- **Superintendent should consider input from the Board on District related matters.**
- **Respect staff and Board Members**
- **Prepare ourselves for all meetings so our comments and questions are clear, concise, and allow timely conversation.**
- **Listen carefully and with courtesy to other members' comments, respond only when appropriate.**
- **We shall recognize that a Board Member has no legal authority as an individual and that decisions can be made only by a majority vote at a Board meeting.**
- **Board Members should respect and support the majority decision of the Board.**
- **We shall abide by majority decisions of the Board while retaining the right to seek changes in such decisions through ethical and constructive channels.**
- **We shall take no private action that may compromise the Board or administration and shall respect the confidentiality of privileged information.**
- **Board members shall recognize that the Superintendent has administrative authority in accordance with school board policy and state law, and that Superintendent shall take into account any Board input prior to acting on personnel matters.**
Complaints and problems from parents, community members or employees should be discussed with the Superintendent to seek positive solutions before airing matters publicly.

COMPTON UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES
DECLARATION OF BELIEFS AND VISIONS

Acknowledging the long existing need to improve student achievement in the Compton Unified School District, and the current Program Improvement status of the district; the Board of Trustees establishes the following mission statement, state of the district declaration, core beliefs, and expectations for accountability:

To improve the performance of Compton students significantly, the trustees of the Compton Unified School District (CUSD) commit to an essential restructuring and reform of the district.

We acknowledge the effective work of thousands of talented, dedicated teachers, administrators, and other educators. We believe, however, that the district's performance can and must be improved.

We realize also that the serious urban problems that characterize most of America's largest cities also exist in Compton and spill into the schools. We realize that CUSD is a district comprised of diverse groups. We also know that even our best schools are not performing at world-class levels. We realize that CUSD students represent great diversity in terms of culture, ethnicity, language, and economic status. We believe that this rich cultural diversity requires flexibility and focused attention on the individual needs of students to achieve improved learning.

We make the following declaration relative to our current state:

1. ***The overall achievement level of our students must be improved***
2. ***The dropout rate is unacceptably high***
3. ***The district and its schools are overly regulated by compliance issues***
4. ***School safety must be improved***
5. ***We must develop family-friends schools, focused on increasing engagement of parents.***
6. ***The District is not responsive to the fundamental needs of our Community.***

We, the Board of Education, hold the following beliefs:

1. **We believe all children will learn at higher levels.**
The Compton Unified School District has the responsibility to provide the quality of education and a safe environment that allows every child to learn at higher levels. The capacity to learn is not determined or limited by race, family income, native language, gender or area of residence.
2. **We believe all children will reach their learning potential and that the achievement gap can be eliminated.**
The Compton Unified School District must provide equal access to quality education regardless of race, family income, gender, native language, special needs or area of residence. Providing equal access to high quality education for every child may require the investment of unequal resources to ensure an equitable outcome.
3. **We believe schools have an enormous impact on children's lives.**
To improve educational outcomes for all students, a highly qualified and effective teacher must be in every classroom, and every school must have a highly qualified and effective principal who is an instructional leader. Improving the educational outcomes for our students will require support from all segments of our community including parents, caregivers, businesses, elected and appointed officials, civic and faith-based organizations, along with the District's leaders, staff and students. Parents and caregivers are responsible for sending their children to school ready to learn, but the School District is responsible for educating all children regardless of family support or involvement. Children have an obligation to come to school ready to learn, but the District cannot abandon those who do not and must ensure that these students learn as well.
4. **We believe the Compton Unified School District will become a high performing organization.**
Sustainable reforms are possible only if parents have meaningful choices. The Compton Unified School District must develop effective partnerships with parents and caregivers - based upon trust and respect - that engage the District and the parents/caregiver in a plan of action to promote the "best interest" of the child.

All District activities will be measured by their ability to increase the academic achievement of students across the District in the most efficient and effective manner.

The District will launch, continue or expand only those efforts proven to raise student achievement here or demonstrated elsewhere. There are no "sacred cows."

To be sustainable, any reform must conform to realistic, strategic and financial plans.

A G E N D A
Regular Meeting of the
Board of Trustees
COMPTON UNIFIED SCHOOL DISTRICT
November 24, 2009

COMPTON UNIFIED SCHOOL DISTRICT
DECLARATION OF BELIEFS AND VISIONS (cont.)

5. We believe that all children *shall* be educated in a safe and orderly environment.

In order to maintain such an environment in all schools of the District, high standards with regard to dress, behavior and attendance will be promulgated and enforced in all schools. In addition, violations of the established code of student conduct in the areas of drugs, weapon, and assaults on students or staff will result in severe consequences.

Success on this area is our only option, and we, as leaders of the school system, declare that safe schools, along with improved student achievement are our highest priorities.

The time has come for dramatic restructuring and reform. A new educational structure is required that:

1. *Is built on the relationship between the teacher and the student;*
2. *Features shared decision-making, and decentralized as academic progress is made and where it continues to flourish;*
3. *Is focused on performance, not compliance;*
4. *Requires a common core of academic subjects for all students;*
5. *Allows for the uniqueness of each school community*

As a Board, we have developed the following outline of our vision for an improved CUSD:

CUSD ACCOUNTABILITY: Effectiveness requires accountability at all levels of the organization (certificated and classified). We believe that our schools must be held accountable for student performance, and central office must be held accountable for direction, support and overall improved student achievement within the district. We believe that principal and teacher input is central and must be evidenced in all major decisions. We further believe that the best interest of our students must be at the center of all decisions, and that principals must be the leaders of that decision making-process. We further acknowledge that:

- ❖ The Board of Trustees must provide guidance and support to local schools by establishing clear goals, high standards, and effective systems of evaluation, while at the same time giving schools the opportunity to develop and implement methods that best achieve those goals as evidenced by student performance.
- ❖ The central office must become an enabler with a powerful focus on achievement especially in low performing schools. Its role must be training, consulting, providing resources, and evaluating. Evaluation is based in improved student achievement and professional growth.
- ❖ Schools must be responsive to their communities, providing parents and members of the community (and where appropriate, students) with formal, structured input into decision-making.
- ❖ Schools must bring a sense of urgency to using tools that result in improved achievement, using the California Standards as their goal.
- ❖ Schools will:
 - Be led by a strong and effective principal
Outstanding leadership will be the norm and not evidenced in only a few of our schools.
 - Function as teams
 - Collaboratively develop a vision for improved student achievement and a plan to achieve that vision
 - Establish a plan of accountability for all employees

Order of Business

A. OPENING

A.1 *CALL TO ORDER*

**Mrs. Marjorie Shipp
Board President**

A.2 *ROLL CALL*

Micah Ali	()
Fred Easter	()
Joel Estrada	()
Emma Sharif	()
Marjorie Shipp	()
Mae Thomas	()
Satra Zurita	()
Kaye E. Burnside	()
Oseas Chavaque	()
<i>Student Board Member</i>	()

A.3 *PLEDGE OF ALLEGIANCE*

A.4 *INVOCATION*

A.5 *PUBLIC COMMENTS - CLOSED SESSION ITEMS*

09/10-037 B. CLOSED SESSION

● ***PUBLIC EMPLOYEE APPOINTMENTS***

(Pursuant to Government Code Section 54957)

- Associate Superintendents
- Senior Directors
- Directors
- Chief Facilities Officer
- Administrators
- Deputy Superintendent
- Communications Coordinator
- Program Manager
- Teachers
- Principals
- Assistant Principals
- Intervention Support Coordinator
- Program Coordinator of Recruiting Services
- Special Education-Transition Coordinator
- Principal - Special Assignment
- Instructional Support Administrators
- Interim Principal
- Interim Senior Director

● ***PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/SUSPENSION/RELEASE/
NONREELECTION/NONREEMPLOYMENT/LEAVE/RESIGNATION***

(Pursuant to Government Code Section 54957)

● ***CONFERENCE WITH LEGAL COUNSEL - (Existing Litigation)***

(Pursuant to Government Code Section 54956.9(a))

- Compton Unified School District v. South Santa Fe Limited Partnership, et al. (LASC Case No. BC 297833)
(Case names unspecified: Disclosure would jeopardize service OF process or existing settlement negotiations)
- SEHO Case No. SN05-00684; OAH Case Nos. N2005110837 and N2005120325; and Federal District Court - Case Nos. CV05-8860 R and CV06-0555R (VBKx)
- Case No. TC019060 - (Case Name unspecified: Disclosure would jeopardize service of process or existing settlement negotiations)
- Case No. LASC Case No. TCO20906 - (Case Name unspecified: Disclosure would jeopardize service of process or existing settlement negotiations)
- GKK Works v. Compton Unified School District (LASC Case No. BC372955)
- Compton Unified School District v. GKK Works (LASC Case No. BC 415131)
- Williams v. Compton Unified School District, Case No. 07K18595
- USDC Case No. CV08-02819; OAH Case No. N2007070980
- Case No. TS 011754
- LITIGATION REPORT:
 - 1) LASC BC 363613; LASC BC 363711; USDC CV-06-4717 AHM; OAH Case No. N2005110596; OAH Case No. N2005090626; OAH Case No. N2007070013; LASC Case No. CK 14016; OAH Case No. N2007070980; OAH Case No. N2007070980; OAH Case No. N2007070285; Employee Nos. 4901065; 4900547; 4900714; 4800005; 4800513; 4901288
 - 2) VC07-5476; BC 368843; TC19128; BC362696; TC018829; TC01932; BC355746; TS008862; BC376304; BC374540; TC020906; TC021281; 07C01470; TC020599; BC306593; BC308127; TC019377
 - In the Matter of the Personnel Commission Appeal - Employee/Client Number 007665.1085
 - 3) Legal Matters Update - Michael Declues - Declues, Burkett & Thompson
 - 4) Superior Court Case No. 0753134JW

(CONTINUED ON NEXT PAGE)

C. **INFORMATION ITEMS**

C.1 None Scheduled

D. **COMMUNICATIONS**

D.1 **STUDENT PERFORMANCE**
- None Scheduled

D.2 **SUPERINTENDENT'S REPORT**
- None Scheduled

D.3 **RECOGNITIONS**
- *Child Development Program Staff*
- *Doctoral Degree Recipients*
- *Jim Peoples, AB 3216*

E. **PUBLIC COMMENTS - AGENDA & NON AGENDA ITEMS**

(Education Code 35145.5; Government Code 54950 et seq.)

All persons wishing to speak on Agenda & Non-Agenda items may do so at this point in the agenda. To be recognized to speak, the speaker must sign the sign-in sheet on the back table. Comments will be limited to 3 minutes per individual.

All persons who wish to speak during meetings of the Board of Trustees of the Compton Unified School District are expected to be courteous and respectful to other people and abide by the directions of the President of the Board in terms of when and how long they may speak. Further, no individual is to engage in making remarks demeaning or related to attacks on personnel. Failure to abide by the directions of the Board President may be disruptive to the meeting and may result in the person being ejected from the meeting. Disruption of a school board meeting is also unlawful and may result in criminal prosecution. (See Education Code Section 32210; Penal Code Sections 403, 415, and 416).

Members of the Board of Trustees, staff and community who participate in Board meetings are requested to discuss only matters directly related to District business and, thus, to focus their statements on the general subject matter of the issues.

Any criticism, comment, evaluation or observation regarding staff, including members of this administration, should be addressed exclusively in Closed Session. Anyone who makes defamatory remarks or makes personal attacks does so without the knowledge, authority, or approval of the District's Board of Trustees as a whole, the Administration, or the Superintendent.

If you wish to ask questions, please address them to the President and not to individual members of the Board of Trustees or to the staff. The Board and employees will listen to your questions and concerns, and the superintendent will direct follow-up as appropriate. Public comment is not intended for dialogue with Board Members or the superintendent. No disrespect is intended as this is a matter of protocol only.

<p>HEAR SPECIFIC CHARGES AGAINST EMPLOYEE(S) IF EMPLOYEE(S) REQUESTS THAT CHARGES BE HEARD IN OPEN SESSION</p>

F. SPECIAL SESSION

F.1 ROP Session
(select tonight's ROP Agenda Booklet)

F.2 Public Hearing
- None Scheduled

G. APPROVAL OF MINUTES

09/10-038

Board Study Session - October 13, 2009
Regular Meeting - October 27, 2009
Board Study Session - November 10, 2009

H. ACTION ITEMS (Non-Consent)
- None Scheduled

I. UNFINISHED BUSINESS
- None Scheduled

J. BUSINESS/CONSENT ITEMS (Routine Matters)

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

***CI**

**09/10-1041
(E)**

Master Plan for English Learners

Comment: The Master Plan for English Learners is a requirement by Title III of the "No Child Left Behind" Act of 2001 under the accountability provisions for Districts. In addition to following legislative mandates, the Plan is based on sound educational theories, practices and effective instructional evaluation practices for teaching English Learner (EL) students. The Plan must be reviewed and revised annually as needed to reflect current state and federal regulations.

Recommendation: Approve Master Plan for English Learners

Fiscal Impact: *None*

***CI**

09/10-1072

2009/2010 Single Plans for Student Achievement (*Kelly Elementary and Compton Community Day High Schools*)

Comment: Kelly Elementary and Compton Community Day High Schools have been identified as schools in Year 1 of Program Improvement for the 2009/2010 school year. The California Department of Education, under "*No Child Left Behind*", requires all schools entering Program Improvement for the first time (Year 1) to submit their Single Plan for Student Achievement for approval by the local governing body within the first three months of the school's identification as a Program Improvement School.

Recommendation: Approve the 2009/2010 Single Plans for Student Achievement at Kelly Elementary and Compton Community Day High Schools.

Fiscal Impact: *No appropriations required.*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

***CI**

09/10-1073

Schoolwide Program Schools

Comment: Anderson, Clinton and Willard Elementary, Compton Community Day High, Compton Community Day Middle and Thurgood Marshall Schools have functioned for many years as Title I Schoolwide Program Schools. The California Department of Education has neither a record of their designation as a Schoolwide Program School nor any indication of when documentation was submitted by CUSD for these schools to become Schoolwide Program Schools.

Recommendation: Approval to accept the above mentioned schools to apply to the California Department of Education to be classified as Schoolwide Program Schools.

Fiscal Impact: *No appropriations required.*

***CI**

09/10-1074

Payment of Attorney's Fee - Woodsmall Law Group

Comment: As a result of a due process filing, the District was able to settle this complaint. This item is to pay opposing counsel's attorney's fees for a due process filing that was filed on behalf of a 12th grade student who attends one of our high schools. It was filed against CUSD and LAUSD (student had previously attended school in LAUSD) on the denial of FAPE. It was settled through resolution, averting a due process hearing, which prevented the District additional legal fees. The other school district also paid a portion.

Recommendation: Authorization to pay attorney's fee settlement to Woodsmall Law Group.

Fiscal Impact: *Special Education Budget, not to exceed \$6,000.*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

***CI**

09/10-1075

Payment of Attorney's Fee - Law Offices of Leejance Toback

Comment: The firm representing the student in the complaint agreed to accept the District's offer for settlement on this matter. The complaint was filed on behalf of an 8th grade student who was attending a Los Angeles County Office of Education (LACOE) program. It was filed against Los Angeles County Department of Mental Health (LACDMH), LACOE, and CUSD on the denial of FAPE. It was settled through resolution, averting a due process hearing, which prevented the District additional legal fees. This item is to pay the opposing counsel's attorney's fees for a due process filing. The other two entities also paid a portion.

Recommendation: Authorization to pay attorney's fee settlement to the Law Offices of Leejance Toback.

Fiscal Impact: *Special Education Budget, not to exceed \$1,600.*

***CI**

09/10-1080

WIA Off the Shelf Vendor Agreement between City of Compton CareerLink California WorkSource Center and Compton Adult School

Comment: The Compton Adult School will provide educational and job training services to Workforce Investment Act eligible participants referred by the City of Compton CareerLink California WorkSource Center.

Recommendation: Approve agreement

Fiscal Impact: *No cost to the District.*

***CI**

09/10-1081

thru

09/10-1131

Consultant Agreements - Supplemental Educational Services (SES) Providers

Comment: Consultants (SES Providers) will provide Supplemental Educational Services (SES) to eligible students under guidelines, as required by the "No Child Left Behind Act".

Recommendation: Approve the forty-nine (49) consultant agreements for services to be provided to eligible students for the 2009/2010 school year as required by "No Child Left Behind".

Fiscal Impact: *Title I Budget, not to exceed \$2,160,192.92 to be paid as listed on attached SES Provider Sheet.*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

***CI**

09/10-1138

Payment of Independent Educational Evaluator (IEE) - Phillip Levin, Ph.D.

Comment: This item is to pay an independent educational evaluator to conduct an independent educational evaluation. The parent and attorney did not accept the District's psychological evaluation. The attorney representing the student and parents agreed to this evaluation in order to resolve all issues in this matter. By agreeing to the independent educational evaluation, the District has averted the additional costs of a due process hearing.

Recommendation: Authorization to pay Independent Educational Evaluator, Phillip Levin, Ph.D.

Fiscal Impact: *Special Education Budget, not to exceed \$2,500.*

***CI**

09/10-1139

Payment of Independent Educational Evaluator (IEE) - Robert Patterson, Ph.D.

Comment: This item is to pay an independent educational evaluator to conduct an independent educational evaluation. The parent and attorney did not accept the District's psychological evaluation. The attorney representing the student and parents agreed to this evaluation in order to resolve all issues in this matter. By agreeing to the independent educational evaluation, the District has averted the additional costs of a due process hearing.

Recommendation: Authorization to pay Independent Educational Evaluator - Robert Patterson, Ph.D.

Fiscal Impact: *Special Educational Evaluator, not to exceed \$4,000.*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

*CI

09/10-1140

Contractual Agreement - Los Angeles County Office of Education - Contract No. C-10683:09:10

Comment: This contract will allow for continued transportation service for our students with disabilities (SWD) attending LACOE programs, whose needs and related services cannot be met in our District schools/special education programs. This contract outlines a collaborative participation between Los Angeles County Office of Education and Mid-Cities Special Education Local Plan (SELPA - which CUSD is a member) in a Full-Service District-County-Local Plan for implementation and operation of the Local Plan for Special Education.

Recommendation: Approve contract with LACOE.

Fiscal Impact: *Special Education Budget, not to exceed \$110,000.*

*CI

09/10-1141

Amendment to Item No. 08/09-1191 (2/10/09) Ratification - Contractual Agreement - Los Angeles County Office of Education - Contract No. C-9994

Comment: The contract has been revised by the LACOE Contracts and Procurement Office to affect section 7.10.4 and section 7.10.7.

Recommendation: Approval of amendment to LACOE Contract No. C-9994 with the proposed revisions.

Fiscal Impact: *None*

*CI

09/10-1145

Child Development Substitute Teacher Pay Rate

Comment: The Child Development Department is requesting an increase of pay for substitutes serving the program. It is increasingly difficult recruiting substitutes due to the competitive pay among the other neighboring districts. At this point, we have only two substitutes serving in the program. In order to recruit and retain substitutes for the program, it is imperative that the hourly rate or daily rate is increased.

Recommendation: Approve the rate change from \$11.14 to \$14.28, which is equivalent to \$100 a day.

Fiscal Impact: *Child Development Budget, at the rate of \$100 a day.*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

***CI**

09/10-2017

Consultant Agreement - Southern California Immediate Medical Center

Comment: Southern California Immediate Medical Center will provide Pre-Employment Health and Drug Screening, mandated (DOT) drug screening for all new employees (Management, Certificated, Classified, Substitutes, etc.).

Recommendation: Approve consultant agreement

Fiscal Impact: *General Fund Budget, not to exceed \$26,000.*

***CI**

09/10-2018

(E)

Certificated Personnel Actions

Comment: Approval/Ratification of the indicated change of assignments, change of funding, extension of assignments, extra duty, extra duty summer school, non re-elections, leaves of absence, new assignments, new hires, other per diems, reassignments, reclassifications, rehires, reinstatements, rescissions, resignations, retirements, return from leave of absence, stipends, terminations/deceased and transfers.

Recommendation: Approval

Fiscal Impact: *No Cost to the District.*

***CI**

09/10-3010

(E)

Classified Personnel Actions

Comment: Approval/Ratification of the indicated Personnel Appointments, Exempts, Status Changes (Reassignments, transfers, etc.), Extra Duty, Leaves, Separations, Volunteers, and Return from Leaves.

Recommendation: Approval

Fiscal Impact: *No Cost to the District.*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

***CI**

09/10-3013

Establishment of New Classification - Payroll Supervisor

Comment: The District has identified the need to restructure the Business and Administrative Services Division which generated an overall savings of \$116,804. The Personnel Commission has approved the title of Payroll Supervisor, by approving the purpose statement, with minimum qualifications and duties as submitted and recommended.

Recommendation: Approve the establishment of new classification of Payroll Supervisor, essential job functions and the recommended salary placement.

Fiscal Impact: *NONE - Salary savings through restructuring.*

***CI**

09/10-3014

Establishment of New Classification - Student Nutrition Network Coordinator

Comment: The department of Student Nutrition Services works in collaboration with the California Department of Public Health on the Network for a Healthy California Grant. As a result of the grant, the District has identified a need to establish an additional position to support the Student Nutrition Services Department. The Personnel Commission approved the title of Nutrition Network Coordinator, with minimum qualifications and duties submitted and recommended.

Recommendation: Approve the establishment of new classification of Student Nutrition Network Coordinator, by approving the purpose statement, essential job functions and the recommended salary placement.

Fiscal Impact: *Network Grant, at the range of \$57,924 to \$70,404 annually.*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

***CI**

09/10-3015

Establishment of New Classification - Senior Benefits Workers/Compensation Analyst

Comment: The District has identified the need to restructure the Business and Administrative Services Division which generated an overall savings of \$116,804. The Personnel Commission has approved the title of Senior Benefits Workers/Compensation Analyst with minimum qualifications and duties as submitted and recommended.

Recommendation: Approve the establishment of new classification of Senior Benefits Workers/Compensation Analyst, by approving the purpose statement, essential job functions and the recommended salary placement.

Fiscal Impact: *NONE - Salary savings through restructuring.*

***CI**

09/10-3016

Job Description Approval - Director of Accounting

Comment: The District has identified the need to restructure the Business and Administrative Services Division which generated an overall savings of \$116,804. The Personnel Commission has approved the title of Director of Accounting with minimum qualifications and duties as submitted and recommended.

Recommendation: Approve the establishment of new classification of Director of Accounting, by approving the purpose statement, essential job functions and the recommended salary placement

Fiscal Impact: *NONE - Salary savings through restructuring.*

***CI**

09/10-3017

CONSIDERATION/ACTION - Salary for Chief Facilities Officer

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

***CI**
09/10-4095

Award of Contract - Vincor Construction, Inc. - Emergency Roof Repair (*Davis Middle School*) - Emergency Resolution No. 08/09-32 (3/4/09)

Comment: Bid opening was held on October 20, 2009 to do roof repairs to Davis Middle School Cafeteria. On March 2, 2009, the Board adopted Emergency Resolution No. 08/09-32 to perform this work.

Recommendation: Approval to award contract to Vincor Construction, Inc.

Fiscal Impact: *Deferred Maintenance, in the amount of \$478,000.*

***CI**
09/10-4097

Request for Use of Facilities

Comment: Associations and/or organizations periodically request the use of District facilities for various activities/functions/events.

Recommendation: Approval

Fiscal Impact: *N/A*

***CI**
09/10-4098

Ratification - Change Order No. 1 - Commercial Roofing System (Bid No. 9030) - *Lincoln Elementary School*

Comment: On August 11, 2009, the Board approved Item No. 09/10-4041 to accept Bid No. 9030 to repair the walkway at Lincoln Elementary School. In the process of performing repairs, the contractor noticed dry rot and termite damage that was not identified in the original scope of work.

Recommendations: Approval to accept Change Order No. 1 submitted by Commercial Roofing System to replace the dry rot and termite damage to the walkways at Lincoln elementary School.

Fiscal Impact: *Emergency Repair Program (ERP) Fund, in the additional amount of \$1,120.45.*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

***CI**
09/10-5018
(E)

Grant Awards and Donations

Comment: This item provides the Board with a summary listing of the purpose of various grant awards and donations to the district. Acceptance of these grant awards and donations guarantees funds will be utilized for the specific purpose as noted by the donor(s).

Recommendation: Approval.

Fiscal Impact: *Income to the District in various funds.*

***CI**
09/10-5019

Commercial Warrant Summary

Comment: To provide the Board with information on payments made on behalf of the District for its obligations..

Recommendation: Approve Commercial Warrants for the month of October 2009 for payments made for purchases of supplies, services, contracts and others.

Fiscal Impact: *NONE. The expenses reflected in the registers were not in excess of appropriations budgeted for a total amount of \$15,497,228.51.*

***CI**
09/10-5020

Purchase Order Summary - October 5, 2009 to October 30, 3009

Comment: The purchase order listing provides the Board with information on commitments made on behalf of the District for its operational needs.

Recommendation: Approve purchase orders for the period of October 5, 2009 through October 30, 2009 for commitments made for purchases of supplies, services, contracts and others.

Fiscal Impact: *NONE. Appropriated in various funds in the amount of \$6,327,346.95.*

J. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Calendar Items designated by "CI" are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

***CI**

09/10-5021

Award of Contract (Bid No. 10005) - Express Printing and World Trade Printing

Comment: Vendors to provide print services deemed not available from the District Reprographic Department. Approved vendors will provide written quote for all jobs submitted by the Reprographic Department prior to start of production.

Recommendation: Approval to award contract (Bid No. 10005) to Express Printing and World Trade Printing for outside printing services. Upon mutual consent of the District and Vendor the bid may be extended for two additional years for a total of three (3) years

Fiscal Impact: *General Fund Budget, not to exceed \$150,000.*

***CI**

09/10-5022

Budget Revisions, Adjustments and Transfers

Comment: The Budget revisions, adjustments and transfers will align the budget appropriation accurately to reflect up-to-date budget information including carryovers, deferred revenue balances from prior year and 2009/2010 awards.

Recommendation: Approval.

<u>Fiscal Impact:</u>	<i>General Fund, Unrestricted</i>	<i>(\$13,057,223)</i>
	<i>General Fund, Restricted</i>	<i>\$12,022,722</i>
	<i>Cafeteria Funds</i>	<i>\$ 1,089,287</i>
	<i>Adult Education</i>	<i>\$ 599,407</i>

K. DISCUSSION ITEMS

K.1 Facilities Master Plan

L. COMMENTS OF THE BOARD OF TRUSTEES AND SUPERINTENDENT

M. THE NEXT SCHEDULED BOARD OF TRUSTEES MEETING
Education Service Center Board Room - December 8, 2009

09/10-9008

ADJOURNMENT

At 10:00 p.m., any items remaining on the agenda that require immediate attention will be moved to this meeting time. All other items will be tabled to another or the following Board meeting, in order to make fair and attentive decisions. The meeting will adjourn at 10:30 p.m. The meeting may be extended by a majority vote of the Board of Trustees.

Approved:

Kaye E. Burnside, Ed.D.
Superintendent