

H. APPROVAL OF MINUTES

10/11-048 Board Study Session - November 9, 2010

I. DISCUSSION ITEM

- None Scheduled

J. ACTION ITEMS (Non-Consent)

10/11-045 Student Expulsion - Case No. 014

10/11-049 Applications to Attend Professional Conferences/School Business Meetings

10/11-053 Memorandum of Understanding - Inner City Industries (ICI)

Comment: Inner City Industry (ICI) is a Los Angeles based organization that would like to enter into a partnership with CUSD to facilitate the organization's Dedication to Education Reform (D2ER) program. The program will address barriers to student learning and promote healthy development. It will develop culturally relevant social emotional curriculum to support students in transition, establish peer to peer mentoring to build capacity for school based mental health services and promote the D2ER on campus and in the community.

Recommendation: Approve MOU with Inner City Industry.

Fiscal Impact: *No Fiscal Impact.*

10/11-054 Announcement of Board's Proposed Personnel Commission Representative

J. ACTION ITEMS (Non-Consent) cont.

10/11-3014

Appointment of One Clerk Typist III to the Newly-Established Classification of Employment Relations Technician

Comment: Under Education Code Section 45285 et. seq. and the Personnel Commission rules, the Personnel Commission may recommend reclassification of classified positions. The Personnel Commission has advised the District that, following a reclassification study, the Commission is recommending the reclassification of one (1) Clerk Typist III to the newly established position of Employee Relations Technician. The Commission advises the District that the Commission has conferred with the applicable classified bargaining unit (AFT), and that the bargaining unit supports the reclassification. The affected employee is employee #4900800.

Recommendation: Approval to appoint of one Clerk Typist III to the newly-established classification of Employment Relations Technician.

Fiscal Impact: *General Funds, Human Resources Budget, in the additional amount of \$8,554.68 annually.*

K. UNFINISHED BUSINESS

- None Scheduled

L. BUSINESS/CONSENT ITEMS (Routine Matters)

Consent Items are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

10/11-050
(E)

Resolution No. 10/11-14 Commemorating the birthday of Dr. Martin Luther King, Jr. on January 17, 2011

Recommendation: Adoption of Resolution.

Fiscal Impact: *No Cost to the District.*

L. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

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10/11-051
(E)

Resolution No. 10/11-25 Proclaiming the Month of January 2011 as Anti-Bullying and Diversity Awareness Month

Recommendation: Adoption of Resolution.

Fiscal Impact: *No Cost to the District.*

10/11-052
(E)

Resolution No. 10/11-16 To Excuse Absence of Board Member (*Emma Sharif*)

Recommendation: Adoption of Resolution.

Fiscal Impact: *No Cost to the District.*

10/11-1109

**Amendment to Item No. 09/10-1235 (6/22/10) Consultant Agreement - College Board (2010 PSAT/NMSQT)
(*Secondary Education*)**

Comment: CollegeBoard provided the PSAT/NMQST test to all CUSD high school students in the 9th, 10th, 11th & 12th grades. There was an unanticipated increase in student enrollment of 143 students in the 9th grade and 59 students in the 12th grade.

Recommendation: Approval of amendment to increase the funding level to cover the cost of additional tests administered to students in the 9th and 12th grades.

Fiscal Impact: *School and Library Improvement Block (SLIB) Grant in the additional amount of \$741.*

L. **BUSINESS/CONSENT ITEMS (Routine Matters) cont.**

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10/11-1112

**Payment of Attorney's Fee - Law Office of Bruce Bothwell Client Trust Account
(Special Needs Department)**

Comment: The firm representing the student in the complaint agreed to accept the District's offer for settlement on this matter. This item is to pay the opposing counsel's attorney's fee for a due process filing and reimbursement to parent for payment of an outside assessment. The complaint was filed on behalf of a 2nd grade student who attends a District elementary school. The complaint alleged that CUSD failed to offer a program that would meet the students' unique and individual needs and failed to assess in all areas of suspected disabilities. Having reached a settlement and averting a due process hearing, the District saved additional legal fees. This agreement resolves any and all claims against the District.

Recommendation: Approval to pay the attorney's fee settlement to the Law Offices of Bruce Bothwell Client Trust Account.

Fiscal Impact: *General Fund, Special Education Budget, in the amount of \$5,500.*

10/11-2013

**AB430 Administrators Training
(Employee Development)**

Comment: The AB430, Administrators Training Program Institute. Los Angeles County Office of Education (LACOE) will provide training for administrators assigned to Immediate Intervention for Underperforming Schools High Priority Schools in various areas including, but not limited to, school financial and personal management, core academic standards, curriculum frameworks and instructional materials aligned to state academic standards, and extension of leadership knowledge, skills and abilities. LACOE is a state identified provider for AB430 training.

Recommendation: Approve payment for administrators who participate in the AB430 training program.

Fiscal Impact: *Title II Budget, not to exceed \$15,200.*

L. **BUSINESS/CONSENT ITEMS (Routine Matters) cont.**

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10/11-4026

**Award of Contract (Bid No. 10022) - Tecta Roofing
(Tibby Elementary School)**

Comment: Tecta Roofing will provide re-roofing repairs on Building "J" at Tibby Elementary School.

Recommendation: Approval to award contract to Tecta Roofing to provide re-roofing repairs on Building "J" at Tibby Elementary School.

Fiscal Impact: *Special Reserve Fund, in the amount of \$111,000.*

10/11-4031

Request for Use of Facilities

Comment: Associations and/or organizations periodically request the use of District facilities for various activities/functions/events.

Recommendation: Approval

Fiscal Impact: *N/A*

10/11-4033
(E)

**Resolution No. 10/11-17 Resolution of Intent to Enter into a Joint-Use
Agreement for Free Medical Clinic at Dominguez High School**

Comment: The District intends to solicit proposals to build a clinic to provide a full range of free medical services to the District's school community in exchange for a five-year lease of land on Dominguez High School campus.

Recommendation: Adoption of Resolution (two-thirds vote required) authorizing the Superintendent to request proposals and execute all necessary transactional documents necessary to fulfill the Board's intent.

Fiscal Impact: *Revenue, in the amount of \$1.00 per year.*

L. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

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10/11-4034

Award of Contract (Bid No. 10022) - Best Contracting, Inc.
(Centennial High School's Administration Building and Bunche Middle School's Building "G")

Comment: Best Contracting, Inc. will provide re-roofing repairs on Centennial High School's Administration Building and Bunche Middle School's Building "G".

Recommendation: Approval to award contract to Best Contracting, Inc. for re-roofing repairs at the above-named sites.

Fiscal Impact: *Special Reserve Fund, in the amount of \$296,561 to be disbursed as follows:*

<i>Centennial High School's Administration Building</i>	<i>\$187,781</i>
<i>Bunche Middle School's Building "G"</i>	<i>\$108,780</i>

10/11-5030

Consultant Agreement - Diane Tennen
(Business and Administrative Services)

Comment: In considering the day-to-day operations of providing meals to over 24,000 students, the challenge of implementing a district-wide breakfast in the classroom program, plus full catering services (without a catering manager) and the need to maintain accurate reporting requirements, it is recommended that a consultant with the expertise of managing student nutrition services be hired to assist the Director of Student Nutrition Services where needed until all vacancies for the division are filled.

Recommendation: Approve consultant agreement with Diane Tennen to provide additional support to the Student Nutrition Services Department for fiscal year 2010/11 beginning December 15, 2010 on an "as-needed basis".

(*)

Fiscal Impact: *Cafeteria Fund, in the amount of \$600/day, not to exceed \$25,000.*

L. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

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10/11-5039 Award of Contract (Bid No. 100020) - Grainger, Clean Source, Southend and Unisource (Warehouse)

Comment: The District received eight (8) bid responses to provide janitorial/hardware supplies for central warehouse stock (Group 17). Vendors Grainger, Clean Source, Southend and Unisource were the lowest bidders.

Recommendation: Approval to award a 3-year contract to the above-named vendors for the purchase of janitorial/hardware supplies for the period of December 14, 2010 through June 30, 2013 with a maximum of 5% increase per contract term negotiated subject to existing market conditions.

Fiscal Impact: *General Fund Budget, in an amount not to exceed \$32,478 to be disbursed as follows:*

<i>Grainger</i>	\$17,944
<i>Clean Source</i>	\$ 750
<i>Southend</i>	\$10,880
<i>Unisource</i>	\$ 2,904

10/11-5040 Award of Contract (Bid No. 100021) - Unisource Supply, Waxie, Cleansource, J.W.L., Jewel, Gale Supply, Southend and Maintex (Warehouse)

Comment: The District received eight (8) bid responses to provide janitorial supplies for central warehouse stock (Group 18). Vendors Unisource Supply, Waxie, Cleansource, J.W.L., Jewel, Gale Supply, Southend and Maintex were the lowest bidders.

Recommendation: Approval to award a 3-year contract to the above-named vendors for the purchase of janitorial supplies for the period of December 14, 2010 through June 30, 2013 with a maximum of 5% increase per contract term negotiated subject to existing market conditions.

Fiscal Impact: *General Fund Budget, in an amount not to exceed \$90,167 to be disbursed as follows:*

<i>Unisource Supply</i>	\$12,759
<i>Waxie</i>	\$12,195
<i>Cleansource</i>	\$ 2,402
<i>J.W.L.</i>	\$ 1,469
<i>Jewel</i>	\$ 226
<i>Gale Supply</i>	\$39,689
<i>Southend</i>	\$11,159
<i>Maintex</i>	\$10,271

THIS IS TO CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF THE ITEM AS ACCEPTED AND APPROVED BY THE BOARD/SUPERINTENDENT OF THE COMPTON UNIFIED SCHOOL DISTRICT.


 KAREN E. PRINSON, Acting Superintendent

L. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Items are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

10/11-5041

Amendment No. 1 to Item No. 09/10-5010 (10/27/09) Utilization of State of California Multiple Award Schedule (CMAS) #4-08-03-0294A (Purchasing Department)

Comment: On October 27, 2009 the Board approved an award of a contract with Viatron for the procurement of Records Management Services for the Business Services Division in the amount of \$149,143. Upon further review, there is a need to include Human Resources Department as well as cover additional digitizing of files for the Business Services Division to comply with the records retention state mandate.

Recommendation: Approval of amendment to increase the funding level for additional electronic document management services for the Human Resources Department and the Business and the Business Services Division.

Fiscal Impact: *General Fund Budget, in the additional amount of \$124,521 to be paid as follows:*

<i>Human Resources Budget</i>	<i>\$84,489</i>
<i>Business Services Budget</i>	<i>\$40,032</i>

10/11-5042

Utilization of Multi-Year Piggy Back Bids - Office Depot, Garland/DBS, LLC & Troxell Communications, Inc. (Purchasing Department)

Comment: Under provisions of California Public Contract Code 20118 (K-12) and 20652 (Community College Districts) school districts may utilize another agency's bid and the bid may be extended for up to four (4) years (total of five years for equipment) and up to 2 (two) years (total of three years for supplies) from the original date by mutual consent of the Administering Districts.

Recommendation: Approval to utilize the multi-year piggy-back bids awarded to Office Depot, Garland/DBS, LLC and Troxell Communications, Inc. for the purchase of audio visual equipment, office/school supplies, related products and office services. The bids were awarded by Norwalk/La Mirada School District and the Cooperative Purchasing Network (TCPN). The recommendation awards are based on the lowest bid per item meeting the administering District's specifications.

Fiscal Impact: *No additional budgetary appropriations required. (Expenditures are made from the requestor's budget).*

L. **BUSINESS/CONSENT ITEMS (Routine Matters) cont.**

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10/11-5043

Removal of Obsolete Warehouse Stock Items
(Business and Administrative Services)

Comment: The Board of Trustees has the authority, under Sections 17545017555 of the Education Code, to sell auction, donate or otherwise dispose of District equipment or materials that are unusable, obsolete or no longer needed for District use. The items listed on the attached sheet have been included in the Warehouse inventory for more than 5 consecutive years without being replenished or ordered. Most of the items either are not used by sites within the District or have been replaced with more modern or compatible items.

Recommendation: Approval to remove obsolete items from the Warehouse Stock Inventory.

Fiscal Impact: *No appropriations required.*

10/11-5044
(E)

2010/2011 First Interim Financial Report
(Business and Administrative Services)

Comment: The First Interim Financial Report certifies that the District is able to meet its financial obligations for the current fiscal year and two (2) subsequent fiscal years.

Recommendation: Approval

Fiscal Impact: *None*

L. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

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10/11-5045
(E)

Certification of Signatures
(Business and Administrative Services)

Comment: Certification of Signatures is required to comply with the provisions of Education Code Section 42632, 42633 & 44843. This allows the listed personnel to sign Warrants, Orders for Salary Payment, Notices of Employment and Contracts.

Recommendation: Approval

Fiscal Impact: *No financial impact.*

10/11-5046

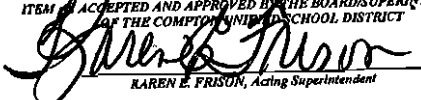
Termination of Contractual Agreement - Nigro, Nigro & White, PC (RFP #055)
(Business and Administrative Services)

Comment: On March 23, 2010 the Board approved a contract with Nigro, Nigro & White for Annual Financial and Compliance services per Education Code Section 41020(b)(3). The owners of Nigro, Nigro & White have decided to move their practices into new and separate firms. Therefore, our existing contract with NNW has been assigned to the respective firm of the partner, Christy White, who is currently servicing our account. The firm is now doing business as Christy White Accountancy Corporation. This action serves as an official record of the termination of the contract with Nigro, Nigro & White who are now doing business as separate firms.

Recommendation: Approval to terminate the existing contract with Nigro, Nigro & White and pay the amount due to the firm for their portion of the total 2009/2010 original contract (\$60,064).

Fiscal Impact: *General Fund Budget, in the amount of \$24,025. (This amount reflects the pay out to terminate the contract and does not reflect an additional appropriation than originally Board approved).*

THIS IS TO CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF THE
ITEM AS ACCEPTED AND APPROVED BY THE BOARD/SUPERINTENDENT
OF THE COMPTON UNIFIED SCHOOL DISTRICT


KAREN E. FRISON, Acting Superintendent

ITEM # **10/11-5045 & 10/11-5046**

L. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

Consent Items are considered routine and will be enacted, approved, adopted by one motion, unless a request for removal, discussion or explanation is received from any Board member or member of the public in attendance.

10/11-5047

(TABLED)

Award of Contract - Christy White Accountancy (RFP #055)

Comment: Under Nigro, Nigro & White, Christy White has conducted several internal audits for the District in the past. This year is the first time she has conducted the District's external audit (currently in its final stage). It is in the District's best interest, for the purpose of continuity, that Christy White Accountancy Corporation (CWAC) is awarded the remaining term of the 3-year contract under RFP #055).

Recommendation: Approval to award the remainder of the 3-year contract to Christy White Accountancy Corporation for annual financial & compliance audit services. The term of the contract is three years with the option to renew for additional years upon mutual consent of the District and the vendor (March 24, 2010 through June 30, 2012).

Fiscal Impact: *General Fund Budget, in the amount of \$159,794 to be paid as follows.*

<i>Audit of 2009/2010</i>	<i>\$36,039</i>
<i>Audit of 2010/2011</i>	<i>\$61,265</i>
<i>Audit of 2011/2012</i>	<i>\$62,490</i>

(The amount for the first fiscal year of the contract reflects CWAC's portion of the existing contract. It does not reflect an additional appropriation than originally Board approved).

10/11-5048

Commercial Warrant Summary
(Business and Administrative Services)

Comment: To provide the Board with information on payments made on behalf of the District for its obligations.

Recommendation: Ratify and approve Commercial Warrants for the month of November 1-30, 2010 for payments made for purchases of supplies, services, contracts and others.

Fiscal Impact: **NONE.** *The expenses reflected in the registers were not in excess of appropriations budgeted for a total amount of \$6,404,319.*

L. BUSINESS/CONSENT ITEMS (Routine Matters) cont.

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10/11-5049

Grant Awards and Donations
(Business and Administrative Services)

Comment: This item provides the Board with a summary listing of the purpose of various grant awards and donations to the District. Acceptance of these grant awards and donations guarantees funds will be utilized for the specific purpose as noted by the donor(s).

Recommendation: Approval.

Fiscal Impact: *Income to the District in various funds.*

10/11-5050

Ratification - Purchase Order Summary
(Business and Administrative Services)

Comment: The Purchase Order Summary provides the Board with information on commitments made on behalf of the District for its operational needs.

Recommendation: Approve and ratify purchase orders for the period of November 1-30, 2010 for commitments made for the purchase of supplies, services, contracts and others.

Fiscal Impact: **NONE.** *Appropriated in various funds \$3,186,791.*

M. COMMENTS OF THE BOARD OF TRUSTEES AND SUPERINTENDENT

THIS IS TO CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF THE
ITEM AS ACCEPTED AND APPROVED BY THE BOARD/SUPERINTENDENT
OF THE COMPTON UNIFIED SCHOOL DISTRICT


KAREN E. FRISON, Acting Superintendent

ITEM # ~~10/11-5049 & 10/11-5050~~